



CC Home Concierge Company

Deep-Clean Cycle Checklist

- **First Clean:** I will carefully detail-clean your kitchen and bathrooms, while providing a thorough cleaning to the rest of your house.
- **Second Clean:** I will detail-clean your living areas and sleeping areas, and provide a thorough clean to your kitchen and bathrooms as well.



Living Areas

Every time I clean:

I provide these services every time I'm in your home.

- ☐ Flat areas hand wiped
- ☐ Doors, door frames and door knobs spot cleaned
- ☐ Cobwebs removed
- ☐ Pictures frames dusted
- ☐ Ceiling fans dusted
- ☐ Lamp shades dusted
- ☐ Intricate items dusted
- ☐ Heavy knickknacks areas dusted
- ☐ Window sills, ledges, chair rails, and blinds dusted
- ☐ Clean hardwood floors, vacuum / damp mop
- ☐ Stairs vacuumed
- ☐ Empty closet floors vacuumed (move items out if needed)

- ☐ All readily accessible floors vacuumed
- ☐ Fireplace areas vacuumed

Cycle Basis: In addition to the services provided every time, I provide these services on a cycle basis.

- ☐ Door and door frames hand wiped
- ☐ Window sills and ledges hand wiped
- ☐ Knickknack individually cleaned
- ☐ Furniture surfaces hand wiped
- ☐ Baseboards hand wiped
- ☐ Furniture and upholstery vacuumed (polished if needed)
- ☐ Carpet edges vacuumed (carpet rolled and placed outside if a nice day)
- ☐ Floors given extra attention
- ☐ Accessible areas under furniture vacuumed



Bathrooms

Every time I clean:

I provide these services every time I'm in your home.

- ☐ Tile walls, bathtubs, and showers cleaned
- ☐ Shower doors cleaned
- ☐ Vanity and sink cleaned
- ☐ Mirrors and chrome fixtures cleaned and shined
- ☐ Floors cleaned / carpets vacuumed
- ☐ Toilets thoroughly cleaned
- ☐ Window sills, ledges, and blinds cleaned
- ☐ Cobwebs removed
- ☐ Doors and door frames spot cleaned
- ☐ General dusting

Cycle-Clean Basis: In addition to the services provided every time, I provide these services on a cycle-clean basis.

- ☐ Tile grouting scrubbed (treated if necessary)
- ☐ Shower door given extra attention
- ☐ Doors, door frames, and door knobs hand wiped

- ☐ Knickknacks individually cleaned
- ☐ Fronts of cabinet hand wiped (done with standard clean)
- ☐ Baseboards and window sills hand wiped
- ☐ Floors given extra attention
- ☐ Faucets, sinks, and drains cleaned with a toothbrush

Kitchen



Every time I clean:

I provide these services every time I'm in your home.

- ☐ Counter tops cleaned
- ☐ Outside of range hood cleaned
- ☐ Top and front of range cleaned
- ☐ Drip pans or glass top surface wiped
- ☐ Sinks cleaned and chrome shined
- ☐ Fronts of all appliances cleaned
- ☐ Floors vacuumed and damp mopped
- ☐ Window sills, ledges, and blinds dusted
- ☐ Cobwebs removed
- ☐ Microwave wiped out
- ☐ Door and door frames spot cleaned
- ☐ General dusting

Cycle-Clean Basis: In addition to the services provided every time, I provide these services on a cycle clean basis.

- ☐ Inside of range hood cleaned
- ☐ Drip pans or glass top surface cleaned
- ☐ Doors, door frames, and door knobs hand wiped
- ☐ Appliances cleaned and shined
- ☐ Knickknack areas cleaned
- ☐ Fronts of cabinets hand wiped
- ☐ Baseboards and window sills hand wiped
- ☐ Floors given extra attention
- ☐ All kitchen furniture hand wiped



Sleeping Area

Every time I clean:

I provide these services every time I'm in your home.

- ☐ Flat areas hand wiped
- ☐ Door and door frames spot cleaned
- ☐ Cobwebs removed
- ☐ Picture frames dusted
- ☐ Ceiling fans dusted
- ☐ Lamp shades dusted
- ☐ Intricate items dusted
- ☐ Heavy knickknack areas dusted
- ☐ Window sills, ledges, chair rails, and blinds dusted
- ☐ Clean hardwood floors, vacuum / damp mop
- ☐ Stairs vacuumed

- ☐ Empty closet floors vacuumed (move items out if needed)
- ☐ All readily accessible floors vacuumed
- ☐ Fireplace area vacuumed

Cycle-Clean Basis

In addition to the services provided every time, I provide these services on a cycle clean basis.

- ☐ Doors, door frames, and door knobs hand wiped
- ☐ Window sills and ledges hand wiped
- ☐ Knickknack individually cleaned
- ☐ Furniture surfaces hand wiped
- ☐ Baseboards hand wiped
- ☐ Furniture and upholstery vacuumed (polished if needed)
- ☐ Carpet edges vacuumed (rolled and placed outside if nice day)
- ☐ Floors given extra attention
- ☐ Accessible areas under furniture vacuumed